



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

Meeting to be held in Civic Hall, Leeds, LS1 1UR
Monday, 13th March, 2023 at 5.30 pm

Councillors:

- | | |
|---------------|--------------|
| N Buckley | - Alwoodley; |
| D Cohen | - Alwoodley; |
| P Harrand | - Alwoodley; |
| S Firth | - Harewood; |
| M Robinson | - Harewood; |
| R. Stephenson | - Harewood; |
| N Harrington | - Wetherby; |
| A Lamb | - Wetherby; |
| L Richards | - Wetherby; |

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Agenda compiled by: Toby Russell 0113 37 86980
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
North East Area Leader: Liz Jarmin Tel: 0113 37 89035

Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the meeting held on Monday, 12th December 2022</p>	7 - 14
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>GULLIES UPDATE</p> <p>To receive the report of the Highways Maintenance Manager, providing the Outer North East Community Committee with an update on the work the Gullies Service provides in the servicing the drainage in the three wards.</p> <p>Note: Report to follow</p>	
10			<p>HIGHWAYS - LEEDS SAFE ROADS VISION ZERO</p> <p>To receive the report of the Team Leader, Safe and Sustainable Travel, providing the Outer North East Community Committee with an understanding of the recently adopted Vision Zero Strategy and its action plan and to gather input from elected members and residents.</p>	15 - 16
11			<p>OUTER NORTH EAST COMMUNITY COMMITTEE – UPDATE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships providing an overall update on the work that the Communities Team is engaged in, based on priorities identified by the Community Committee.</p>	17 - 34
12			<p>OUTER NORTH EAST COMMUNITY COMMITTEE - FINANCE REPORT</p> <p>To receive and consider the report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund Capital Budget, as well as the Community Infrastructure Levy budget for 2022/23.</p> <p>Note: Report to follow.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2023/2024</p> <p>To receive the report of the City Solicitor requesting Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.</p>	35 - 38

Third Party Recording: Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.

Use of Recordings by Third Parties– code of practice

- a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.
- b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.

OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 12TH DECEMBER, 2022

PRESENT: Councillor N Harrington in the Chair

Councillors N Buckley, D Cohen, S Firth,
L Richards, M Robinson and
R. Stephenson

28 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals.

29 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There was no exempt information.

30 LATE ITEMS

There were no formal late items, but with agreement from the Chair, the minutes of the 27th June 2022 meeting had been tabled for ratification.

31 APOLOGIES FOR ABSENCE

Apologies for the meeting had been received from Councillors P Harrand and A Lamb.

32 DECLARATION OF INTERESTS

No declarations of interest were made during the meeting.

33 OPEN FORUM

The Governance Services Officer reported that no submissions had been received with respect to "Open Forum".

34 MINUTES OF THE PREVIOUS MEETING

RESOLVED – That the minutes of the meetings held on the 27th June 2022 and 26th October 2022 be confirmed as a correct record.

35 MATTERS ARISING FROM THE MINUTES

There were no issues raised under Matters Arising.

36 Age Friendly Leeds Strategy & Action Plan 2022-2025

The report of the Director of Public Health presented the Outer North East Community Committee with the refresh of the draft Age Friendly Strategy and Action Plan 2022-2025 to gain feedback. The report also requested support and promotion of the work of Age Friendly within the city.

The Deputy Director for Public Health, The Chief Executive for Leeds Older Peoples Forum (LOPF) and Deputy Executive Member for Adults and Children's Social Care and Health Partnerships were in attendance to introduce the report.

The Community Committee were provided with the following points:

Draft minutes to be approved at the meeting
to be held on Monday, 13th March, 2023

- Around 1 in 3 people are aged 50 and over. The number of Leeds residents aged 80 and over will increase by about 50% in the next 20 years.
- Age Friendly Leeds is one of the eight priorities in the Best Council Plan 2020-2025. The vision for Leeds is that it is a place where people age well, older people are valued, respected, appreciated and seen as assets.
- The draft Age Friendly Leeds Strategy 2022-25 has been reviewed and refreshed which has been informed by The State of Ageing in Leeds report. The process has been overseen by the Age Friendly Board chaired by Cllr Jenkins. The role of the Board is to provide strategic leadership and set the strategic direction for the Age Friendly Leeds work programme and ensure that the objectives are being met.
- Leeds is a member of the World Health Organisation Age Friendly Cities programme and has used and adapted the framework to identify and address barriers to the well-being and participation of older people.
- The strategy sets out six key priority areas: housing; public and civic spaces; travel and road safety; active, included and respected; healthy and independent ageing and employment and learning. Each of the priorities is headed by a domain lead. Domain leads have been identified and are working to implement the actions set out in the plan. The domain leads will feedback on a quarterly basis.
- LOPF gives practical ways for the local community to become involved to strengthen the age friendly approach and Councillors were invited to support and encourage people and businesses to get involved in:
 - The Age Friendly Ambassador Programme
 - Becoming a Dementia Friend
 - Age and Dementia Friendly Businesses
 - The Come in and Rest Scheme
 - Leeds Older People's Age Friendly Steering Group
- Public Health are working with partners to support older people in Leeds to be as resilient as possible this winter. It was recognised that the cost-of-living crisis together with the impact that the cold weather can have on older people will require an approach to ensure proactive and preventative support is provided to those most at risk this winter

The Committee discussed the following:

- Workers and volunteers within the third sector that provide care for the elderly tend to be older people and thus younger people should be encouraged to engage.
- The report overstated the ongoing Covid risk which has the potential to cause more worry to the socially vulnerable. The risks related to all winter illnesses should be of equal importance and all relevant vaccines encouraged, although Members still noted that Covid is still prevalent.
- Inadequate public transport and accessibility issues experienced in the Outer North East wards pose doubt to many of the objectives referenced in the report. Many elderly residents in the area report being unconnected with central Leeds and amenities that will improve their health and wellbeing.
- A cohesive approach with the wider area will assist with the strategy as areas outside of Leeds City Council's jurisdiction are relied upon by Outer North East residents for vital services.

- Many of the third sector and community services that cater for the elderly have struggled to recover service provision after the pandemic. Resource allocation through multiple streams, including Community Committee funding can be utilised for service recovery.
- The take up of pension credits entitlement was noted to be low, making it cost effective council resource spending to provide information to access these credits to benefit those in need.
- A conflict in the approach of the strategy by application to citizens from age 50 was noted, the stigma of who is old has changed over time. A meaningful approach should target those in higher age brackets as a fairer use of resources. It may be appropriate to breakdown the objectives for different age groups.
- In response to a question from Members it was confirmed a preventative focus, rather than treatment, was proposed by the strategy to enable better quality of aging and target wider health determinants. The strategy was not about care provision, it is to link and supplement to health and care systems, although it was noted the NHS elderly focused strategies begin from age 65, whereas this strategy begins from 50.
- Digital underpinning may be intimidating to those less literate with technology; digital training should be signposted. Skills and infrastructure should be accessible to all ages and banks, prescriptions and buses shouldn't be exclusively digital.
- The strategy should connect to vital health facilities and information for interim care after hospital was lacking in the report given the transport issues noted in the area, which may limit the ability for readmission to hospital.
- The proposals to improve employment opportunities for elderly people may pose some issues as positive employment discrimination, that favours someone by age, may be unlawful.

RESOLVED –

- a. To note the content of the report and the refresh of the Age Friendly Strategy
- b. To note the work that is currently underway to support age friendly, winter planning and the cost-of-living crisis in the local area and how to build on these further.
- c. That the needs of the local ageing population and how these needs can be addressed through local age friendly work, be noted.
- d. To note how the work of the Age Friendly Strategy and the community approaches lead by LOPF can be embedded within work of the community committee.

37 Adults & Health – Leeds Dementia Strategy

The report of the Head of Service (Integrated Commissioning, Adults and Health) provided an update on the citywide Leeds Dementia Strategy. The Commissioning Lead, Dementia (Adults and Health, LCC) introduced the item, and provided the Community Committee with a PowerPoint presentation. The following information was highlighted:

- Background information to dementia and its causes. Further information can be found on: www.alzheimers.org.uk
- Statistics within the Outer North East area show 546 dementia diagnoses in 2019 and 562 in 2022. Two thirds of estimated prevalence in Leeds is diagnosed.

- 85% of people with dementia have a carer: 480 carers for people with dementia in the Outer North East. 160 dementia carers in Outer North East areas are economically active. There is 70 people in the Outer North East who have “severe” dementia and 35 people in Outer North East live at home, with unpaid and paid support.
- There are multiple modifiable risk factors that may reduce the likelihood of developing dementia.
- An overview of the Living with Dementia in Leeds Strategy and the 6 commissioning priorities for health and social care:
 - Service ‘reset’ & recovery from Covid
 - Carer support and breaks
 - Annual review and care co-ordination
 - Demographics, diversity, and emerging needs
 - Care quality, complex needs, timely transfers
 - End-of-life care and planning ahead
- Service recovery from the pandemic was noted to be improving but still ongoing.
- An overview of the dementia prevention, intervention and care: 2020 report of the Lancet Commission: [www.thelancet.com/article/S0140-6736\(20\)30367-6/fulltext](http://www.thelancet.com/article/S0140-6736(20)30367-6/fulltext)
- Local support to live with dementia including the Alzheimer’s Society, Carers Leeds – 0113 380 4300 (advance line and Dementia carer team) and Neighbourhood Networks.
- The Memory Support Workers are employed by the Alzheimer’s Society and work in teams across the city alongside Community Health staff, Social Workers and with GP practices. Their aim is to be an ongoing named point of contact for people living with dementia and to ensure people can access information, advice, and support. *
- Dementia carer support groups in the area were noted to be in Wetherby and Garforth, with information provided on the Carers Leeds website.

*Referral for a Memory Support Worker – 0113 231 1727, memorysupport.lypft@nhs.net
 Dementia Connect support line (includes evening and weekends – 0333 150 3456

The Committee discussed the following:

- It was noted that Councillors from the Outer North East wards had assisted with joining up facilities during the pandemic, assisting with activity such as contact with loved ones in care homes. Leeds City Council had worked alongside Wetherby in Support of the Elderly (WiSE) during this time.
- With the noted public transport issues, there are volunteer run schemes in the area to assist with getting people to and from activities and care programmes, however accessibility concerns for the area remain.
- In response to a question from Members, it was outlined the Outer North East experiences the highest rate of dementia diagnosis per capita. Because the area has a more affluent population, this is linked to more people reaching very old age, which is the main risk factor for dementia. However, the ‘age-

standardised' risk of dementia is lower than for inner Leeds / less affluent areas, because of the impact of health inequalities.

- Members suggested all Leeds City Council employees and Councillors should be encouraged to become a dementia friend or ambassador. Several of the Members in attendance confirmed they were already dementia friendly trained.
- Social services visits usually end at 5pm daily, if these times could be extended to provide some later night assistance it will improve care provision for patients and carers.
- As the Outer North East is generally made up of smaller town and village populations, this provides some benefit of greater community support for people living with dementia.
- It is vital that carers are identified and provided with access to information regarding services available to them for support. Improving identification and recording of carers on GP patient management systems is an important element of this.

RESOLVED - That the content of the report and presentation, along with members comments be noted.

38 Local Plan Update Public Consultation

The report of the Policy & Plans Group Manager provided the Outer North East Community Committee with a brief synopsis of the Local Plan Update public consultation, for general promotion and to gather input from Elected Members and residents on any further community engagement, to raise awareness and encourage participation in the consultation.

The Team Leader for Policy and Plans and Senior Planner from City Development introduced the report and provided the Community Committee with the following information.

- The public consultation period for Local Plan Update 1 (LPU1) was noted as 10 weeks, beginning on the 24th of October 2022, with the final week from the date of the committee meeting.
- The proposed updated policies were in reaction to the council's climate emergency declaration in 2019, with the ambition to be a carbon neutral city by 2030.
- Local planning policies will be updated and prioritised in aid of carbon reduction, with extensive, wide reaching consultation is in order to scope for the new or amended policies and assist with understanding negatives, feasibility and practical application.
- Views from stakeholders, statutory consultees, Leeds residents and businesses had been sought using a variety of means such as webinars and surveys.

A video was played at the meeting which outlined the consultation process in regard to how and where to comment on LPU1 and which aspects comments were being sought on. How the policies impact on carbon reduction, flood risk mitigation, green and blue infrastructure, place-making and sustainable infrastructure were presented. Further information on the consultation can be found via. [Local plan update \(leeds.gov.uk\)](https://www.leeds.gov.uk/local-plan-update)

The Committee discussed the following:

- The 20 minute neighbourhood ideals may be perceived as authoritarian if pressure is put on people to live locally as there are gaps in amenity provision noted in the Outer North East and access to cars is often essential due to inadequate public transport.
- In response to a question from Members, the youth consultation efforts were outlined as, engagement through surveys, which use less planning jargon, at schools and public events, with incentives such as gift vouchers.
- Members comments that the consultation should engage further with college students as the future infrastructure and services will affect them considerably as they enter the next stages of life were noted.
- Concern regarding policy compliance were raised as planning applications under current policies often get recommended for approval when not fully policy compliant. As the costs associated with complying with new policies will fall to the developer this also raises viability concerns.
- The waterways and flood mitigation policies must take up and down stream considerations and authorities within the locality that share the same rivers must adopt the same policies for a common interest.
- The updated EN1 policy for a development to be net zero through its lifespan was confirmed by officers to mainly apply to residential and commercial developments. Members agreed this as logical as some developments can create short term carbon for long term gain, such as mass transit systems. An energy officer was confirmed to have been employed for carbon assessments.
- Incorporating the 'internet of things' into new developments (physical objects with sensors, processing ability, software and other technologies that connect and exchange data with other devices and systems over the Internet) should be encouraged for new developments to assist with advancing technology for public daily life.
- Members queried the application of policy to current developments; although how much weight can be given by policies in their draft stage is limited the policies need testing before full adoption. Public objection may provide insight as to how much weight to give each policy on individual applications and both current and proposed policies link to the council's climate emergency declaration.
- Members were supportive of the new tree policy models with improved processes for tree preservation orders, greater attempt to protect existing trees on site and measuring carbon storage of trees.

RESOLVED - That the content of the report and presentation, along with members comments be noted.

39 Outer North East Community Committee – Update Report

The Committee received a report which provided an update on the key activities being undertaken by the Communities Team based upon the priorities identified by the Community Committee. In presenting the report, it

provided the Committee with an opportunity to discuss or seek further information on the range of actions currently being undertaken.

The Localities Officer in attendance introduced the report noting the provision of a range of activities and events within the local communities, including, The Youth Activity Fund Consultation being encouraged in schools to seek young people’s view on how they would like money to be allocated in the area.

The Committee discussed the following:

- The officer or department responsible for issues raised in relation to festive lighting on trees in the area was queried, with details to be confirmed and provided after the meeting.
- The Alwoodley Santa’s visit had received positive feedback from the community and was suggested to be replicated in Harewood next year.
- Councillor L Richards was thanked for visiting all the sites celebrating bonfire nights in the Wetherby ward.
- A request was made for the relevant officers to attend for a future meeting of the Community Committee to discuss CCTV operations.

RESOLVED - That the content of the report, along with members comments be noted.

40 Outer North East Community Committee - Finance Report

The Head of Locality Partnerships submitted a report to update the Community Committee on the budget position for the Wellbeing Fund, Youth Activity Fund (YAF), Capital Budget as well as the Community Infrastructure Levy Budget (CIL) for 2022/23.

Projects set out in the report were discussed, and agreed as follows:

Project Title	Ward	Amount	Decision
Thorner Over 60’s Drop-In	Harewood	£334	Approved
Junior Indoor Cricket	Harewood	£1,260	Approved

RESOLVED –

- 1.) That the Wellbeing & Youth Activities Fund (YAF) applications be determined as set out above.
- 2.) To note;
 - a. Details of the Wellbeing Budget position (Table 1)
 - b. Wellbeing proposal for consideration and approval (paragraph 20)
 - c. Details of the Youth Activities Fund (YAF) position (Table 2)
 - d. Youth Activity Funding proposal for consideration and approval (paragraph 26)
 - e. Details of the Capital Budget (Table 3)
 - f. Details of the Community Infrastructure Levy Budget (paragraph 28)

41 Any Other Business

The Chair informed the Community Committee that two items of correspondence has been received by residents prior to the meeting

Draft minutes to be approved at the meeting to be held on Monday, 13th March, 2023

regarding care home planning application consultation and proposed maintenance work to Scholes bridge. It was confirmed that the queries had been passed onto the relevant departments and the enquirers will receive a response from Ward Members in due course.

42 Date and Time of the next Meeting

RESOLVED – That the time and date of the next meeting as Monday, 13th March 2023 at 5:30pm, be noted.

(The meeting concluded at 19:54)



Report of: Rosie Revell, Team Leader, Safe and Sustainable Travel

Report to: Outer North East Community Committee

Alwoodley, Harewood & Wetherby

Report author: Rosie Revell

Tel: 0113 3784105

Date: Monday 13 March 2023

To Note

Highways - Leeds Safe Roads Vision Zero

Purpose of report

1. To provide the Outer North East Community Committee with an understanding of the recently adopted Vision Zero Strategy and its action plan and to gather input from elected members and residents.

Main issues

2. The presentation is intended to provide the Outer North East Committee with an understanding of the current road safety situation in their area. Until 2013, deaths and serious injuries from road crashes had been steadily falling. That decline has now plateaued and the steady rise in numbers since has led to a rethink and refresh to the Local Authority's approach to road safety. We know we must do something differently.
3. The presentation will highlight this need for a new approach to road safety and enter a dialogue as to what the road safety team can do for each area, building on what we have offered in the past. It will invite a discussion as to what the Committee feel they can do to help in achieving Vision Zero in their area.
4. The agenda item will then widen to allow those attending to have an opportunity to provide feedback to how we can work in partnership with them to achieve the aims of the strategy and action plan.

Recommendations

5. Elected members are asked to note the contents of the report, presentation, and Vision Zero Strategy/Action plan



Report of: Head of Locality Partnerships

Report to: Outer North East Community Committee
(Alwoodley, Harewood and Wetherby)

Report author: Preet Matharu – 0113 535 1239

Date: 13 March 2023 For decision and consideration

Outer North East Community Committee – Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

Updates by theme

Environment & Community Safety

Environmental Sub Group Meeting

3. Members of the group consist of one councillor from each of the three wards and officers from several services across Leeds City Council. In attendance are officers from Parks and Countryside, Cleaner Neighbourhoods Team, Forestry, the Refuse Team and the Serious Environmental Crime Team (SECT).

4. Since the last Community Committee meeting on 12 December 2022, the Environmental Sub Group met on 27 February 2023. Also in attendance at this meeting was the new Police Community Support Officer for Harewood and Wetherby. Each service provided an update on the work currently being undertaken and in the foreseeable future.
5. The Cleaner Neighbourhoods Team advised that deleafing season has now ended and the service was now focusing on the road sweeping schedule. The Refuse Service advised the forum about brown bin collections starting up again for 2023. The Forestry Team provided figures on the work undertaken in the three wards following the recent storms. The SECT informed the group on the waste carrier's accreditation scheme that Leeds City Council is planning on rolling out. Parks and Countryside spoke about the changes that are taking place within the service.
6. Feedback from the Chair of the Environmental Sub Group, is that she has found the meetings to be productive and helpful, with lots of cross service working and sharing of best practice taking place. The Chair has also stated that these meetings provide real value and are an important forum for multi agency partnership working.
7. The next Environmental Sub Group meeting will be taking place in June 2023.

Millennium Green Wellbeing Project

8. Back in 2021 The Harewood Councillors granted £4,000 of wellbeing funding to Thorner Parish Council towards the Millennium Green Wellbeing Project. During the pandemic the Millennium Green saw a dramatic increase in the number of people accessing the area and being central to the village is easily accessible to children, young adults, older residents and wheelchair users.
9. At the time, it was recognised that being outdoors in green environments reduced levels of depression, anxiety and can enhance the quality of life for both children and adults.
10. Thorner Parish Council identified that The Millennium Green (greenspace) can improve social contact and give residents and visitors to the village a sense of familiarity and belonging, reduce isolation and loneliness and encourage a connection to nature and the outdoors.
11. To help achieve this objective the parish council wanted to install picnic benches for able bodied and wheelchair users. Part of the project was to increase the levels of biodiversity to promote a sense of wellbeing by planting a variety of native and more sensitive climate changing shrubs and annual plants to attract pollinators and other insects increasing the impact on mental health and wellbeing.
12. The project was completed in partnership with Thorner Parish Council, the Communities Team and the Arium. The Arium provided blubs and planting to the project for free of charge.

13. The picnic benches were installed on 25 February 2023 and the official unveiling of the benches will be taking place on 25 March 2023. Councillors and the local press have been invited for the unveiling. Feedback from Thorner Parish Council is that the benches are being well used, even though they have recently been installed.



Leeds Festival Working Group

14. In 2022 a Leeds Festival working group was set up. The purpose of the group is to look at local concerns and ways that the event can improve matters for local residents and attendees of the festival for 2022. All parties involved found the meetings useful and have decided to carry on the process again to discuss Leeds Festival 2023.

15. The group is co-chaired by the Harewood and Wetherby Councillors. Invited to be part of the working group is Leeds City Council officers, Leeds Festival event management, the Police and councillors from the Town and Parish Councils in both wards.

16. The first meeting for Leeds Festival 2023 will be taking place on 14 March and the items to be discussed are a review of 2022, the current plans for 2023 and potential challenges for this year.

Memorial Benches

29. The memorial benches for Queen Elizabeth II have been delivered to Parks & Countryside. The Localities Officer has been working with councillors and parish councils to identify suitable locations for the benches.

Children and Families

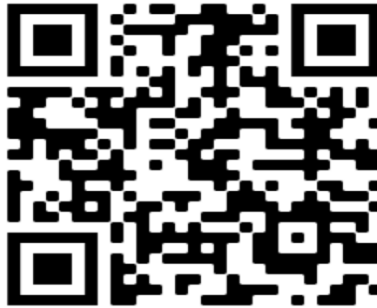
Youth Activity Funding Consultation

17. The Youth Activity Funding consultation is still open to seek young people's view on how they would like Youth Activity Funding for 2023/24 to be spent in their area. Schools and clusters have been contacted across the three wards to seek their

support in having the young people fill out the survey. There is still time for young people to complete the survey.

18. Leeds City Council's Youth Service are working with the young people that they engage with to have the survey completed. Councillors, Town and Parish Councils and organisations are encouraged to share this survey far and wide.

19. The survey can be accessed via a website link or a the QR code. The website link is: <https://surveys.leeds.gov.uk/s/YouthActivities2022/>



Ward Business

Town and Parish Council Forum

30. The Town and Parish Council Forum meeting took place on 26 January 2023 at St Barnabas Church Hall and chaired by one of the Alwoodley Ward Councillors.

31. Leeds 2023 Hosts from the Alwoodley and Harewood ward attended to give members of the forum an update on what will be taking place to celebrate the year of culture. There are more details in terms of what is taking place for Leeds 2023 mentioned later in the report.

32. The next Town and Parish Council Forum meeting is to take place on 15 March 2023. It will be held in the Harewood ward at the Collingham and Linton Sport Association. The meeting is to discuss a single agenda item which is the Leeds Local Plan 2040. For more information on the Leeds Local Plan 2040 can be found here [Leeds Local Plan 2040](#).

Ward Member Meetings

33. Ward member meetings are now taking place on a regular face to face basis, either in the locality or in Civic Hall. Services attending those meetings are; Cleaner Neighbourhood Team, Parks & Countryside, Forestry, Traffic and Highways Maintenance, the Anti-Social Behaviour Team and Youth Service. The councillors find this format of meetings useful as it allows them to be briefed on what is happening in the service areas and also allows them to raise any questions with the service direct. The councillors can then relay information back to their constituents.

Social Media

34. The Outer North East Community Committee Facebook page currently has 704 followers. Since 1 November 2022 to 28 February the post that has had the largest reach is the post on 22 November about LEEDS 2023 'The Awakening'. The post has four shares and reached 1,100 people. The Communities Team carry on using this platform as a useful vechical to post current and relevant information out to residents.

Community Events

Kings Coronation in May 2023

35. In May 2023 the coronation of Charles III and his wife Camilla as King and Queen of the United Kingdom and the other Commonwealth Realms, is scheduled to take place on Saturday 6 May 2023, at Westminster Abbey. Their Majesties the King and Queen Consort hope the Coronation Weekend will provide an opportunity to spend time and celebrate with friends, families, and communities.
36. Across the Coronation Weekend, there will be many events and activities taking place across the United Kingdom, in response to this historic occasion. The Coronation Big Lunch, at which neighbours and communities are invited to share food and fun together, will take place across the country on Sunday May 2023. On Monday 8 May 2023, members of the public will be invited to take part in The Big Help Out, which will encourage people to try volunteering for themselves and join the work being undertaken to support their local areas.

The Coronation Big Lunch

37. Neighbours and communities across the United Kingdom are invited to share food and fun together at Coronation Big Lunches on Sunday 7 May 2023, in a nationwide act of celebration and friendship. From a cup of tea with a neighbour to a street party, a Coronation Big Lunch brings the celebrations to your neighbourhood and is a great way to get to know your community a little better. Thousands of events are expected to take place in every corner of the United Kingdom this May, as people take to their streets, gardens, parks and community spaces to join the Coronation celebrations and mark this historic occasion.

38. Free downloadable resources will be made available online to help people and communities start their Coronation Big Lunch planning: [The Big Lunch | Eden Project Communities](#)

The Big Help Out

39. The Big Help Out will be held on Monday 8 May 2023 and is being organised by The Together Coalition and a wide range of partners such as The Scouts, the Royal Voluntary Service and faith groups from across the United Kingdom. The Big Help Out will highlight the positive impact volunteering has on communities across the nation. In tribute to His Majesty the King's public service, The Big Help Out will encourage people to try volunteering for themselves and join the work being undertaken to support their

local areas. The aim of The Big Help Out is to use volunteering to bring communities together and create a lasting volunteering legacy from the Coronation Weekend: [Big Help Out launches with 100 days to go until Coronation - UK Fundraising](#)

LEEDS 2023

40. The LEEDS 2023 year of Culture was launched at “The Awakening” event held at Headingley Stadium on 7 January, attracting national and worldwide media attention. The programme for the first season of the year has been announced <https://leeds2023.co.uk/whats-on> with seasons Two and Three to be announced later in the year.

Projects In The Community

41. The signature event **MY LEEDS 2023**, funded by the Paul Hamlyn Foundation, involves the appointment of a Neighbourhood host for each ward. The **Neighbourhood Hosts** are participating in a paid training scheme during which they will:
- Develop their skills in community engagement, event management and producing
 - Design and deliver a community grants scheme
 - Collaborate with their community and co-create activity in each ward across the summer
 - Acts as a community ambassador, creating opportunities for people in their ward to engage with LEEDS 2023.
42. Neighbourhood Hosts are currently working for six hours a week, which includes their time spent in training and this reduces to three hours from September. The Neighbourhood Host scheme has been designed to increase the capacity for hyper-local community engagement in each of the wards, and to create opportunities for people across the city to participate in activity as part of the Year of Culture. Each host is supported by an Anchor Organisation, an organisation based in their ward or a nearby ward, providing mentoring and guidance along the way. Elected Members are invited to support the Neighbourhood Hosts and their community by:
- Sharing with the Neighbourhood Host their knowledge of the ward and experience engaging with communities
 - Sharing possible opportunities for engagement with ward members
 - Making introductions, where appropriate, to members of the community who could further support activity.
43. The Neighbourhood Hosts and anchor organisations for the wards in this Community Committee area are:
- Alwoodley – Mark Lam supported by MAE Care
 - Harewood – Becky Smith supported by Harewood House and Shadwell Library
 - Wetherby – Kazia Knight supported by Wetherby Lions
44. The **community grants scheme** was launched in early February. Designed collaboratively by the Neighbourhood Hosts, the community grants scheme will support participation in one of the 33 My Leeds activities being produced across the

summer. Residents are invited to apply for a community grant via the LEEDS 2023 website. All grant proposals will be considered by a panel of Neighbourhood Hosts and funds allocated accordingly. The grants are open to anyone over 18 with a UK bank account, and LEEDS 2023 are hoping to receive a high number of applications from a diverse range of people and organisations. Elected Members' support in sharing the opportunity across their wards would be greatly appreciated.

45. Across season one, LEEDS 2023 are encouraging communities and schools to take part in **Waking the Artist**, a city-wide exhibition of art by people of Leeds. Community groups are invited to take part by making art and creating a display in their local library, community space or window. Communities can lead their own art-making workshops or are able to book a free facilitator or resource pack to support their engagement. Display labels and more information is available at: <https://leeds2023.co.uk/take-part/waking-the-artist>

Opportunities For Schools

46. Every child and young person of school age in Leeds is getting the chance to take part in the Year of Culture. LEEDS 2023's **creative learning programme** features free activities for learners in all key stages, including classroom resources, facilitated workshops, participatory activities, and opportunities for learning outside the classroom. With links to the curriculum, the programme supports teaching across a variety of subject areas and helps learners develop their creativity. Learning resources for schools can be found on the LEEDS 2023 website <https://leeds2023.co.uk/creative-learning>

47. Alwoodley Primary School, Wigton Moor Primary and Allerton C of E Primary all took part in a LEEDS 2023 school seed commission. Over 1,500 learners and 20 schools engaged through the ballot for The Awakening, including participation in Leeds Artists Show by St Joseph's Catholic Primary School.

48. Spring term will see over 2,300 pupils across 40 schools take part in facilitated workshops, including an **interschool slam poetry competition**, **Common Wealth theatre**, and **Leeds Young Film**. In addition, LEEDS 2023 are encouraging and enabling schools to take part in **The Wild Escape** in partnership with Leeds Museums & Galleries, which will see children across the city engage with museum collections, learn about conservation and create their own art.

Other events and projects taking place in Outer North East area

49. A LEEDS 2023 partner project is in the planning with Harewood House and this will be announced later in the year.

Updates from Key Services

Cleaner Neighbourhoods Team

50. The update is in relation to work completed by the Cleaner Neighbourhoods Team (CNT) for both Street Cleansing and Environmental Action.

Recruitment and Staffing

51. CNT have filled all their vacancies. Two new members of the team started in January 2023, which has helped to bolster the team. A permanent Team Leader is now in post.

Deleafing

52. The deleafing programme has come to an end and the sweeping schedule has started again on 13 February 2023.

Bulky collections

53. If unwanted items are not suitable for donation and residents cannot get to a recycling centre, then residents can book a free unwanted items collection.

54. If residents live within the Leeds council tax area, then the CNT can collect up to five items per collection. Residents can have a maximum of four collections per year.

Enforcement

55. CNT have an Enforcement Officer in the Alwoodley, Wetherby and Harwood wards who is very experienced. Any referrals can be sent via the contact centre or the ENE action inbox.

56. The Serious Environmental Crime Team (SECT) are continuing to focus on the large-scale fly tipping and other environmental issues such as waste carriers. The SECT have recently been working closely with councillors and contractors on the new East Leeds Orbital Route (ELOR).

57. Environmental Action Officers are continuing to provide updates on specific cases where councillors are involved.

Service Changes

58. A review into enforcement is currently underway, which explores the work carried out by Enforcement Officers. This is being carried out by one of the service managers.

Public Health

The Cost of Living Crisis

59. Below are some campaigns for food and fuel poverty that Leeds City Council is supporting. Campaigns to be aware of:

- Leeds Winter coat appeal - Zero Waste Leeds
- Free electric blankets <https://octopus.energy/blog/free-electric-blankets-for-our-most-vulnerable/>

60. Tips on taking action to save money please visit - Energy Bills - Citizens Advice Leeds

61. With help with food, energy and household bills during the cost of living crisis <https://www.leeds.gov.uk/benefits/help-with-food-and-bills>

Healthy Conversations Really Do Matter

62. Healthy conversations really do matter, a MECC conversation can be used to signpost and offer support on health-related issues in any setting, and it only takes a few minutes. Anyone can have a MECC conversation, you don't need to be a clinical professional to empower someone to make a change for the better. Using a MECC approach in our day to day conversations can have a huge impact on the health and wellbeing of the people of Leeds.

63. For more details contact PHRC PHRC@leeds.gov.uk and / or follow the links. [Making Every Contact Count Training \(leeds.gov.uk\)](#) and [MECC Link - Simple signposting to better health and wellbeing](#)

Free Therapy Sessions For Those Who Care For Others

64. There are six free therapy sessions on offer with the possibility of another six free sessions after consultation with the client and therapist if you are experiencing feeling difficult to cope with after caring for others during the Covid-19 epidemic. There is also a opportunity to have an initial informal wellbeing 'chat' with a counsellor if you are unsure.

65. The key messages are these:

- If you work in a health and care organisation, or care for others, have volunteered during the Covid-19 pandemic or work for a third sector organisation active and again looking after others during the coronavirus epidemic in West Yorkshire and are experiencing feelings that are difficult to cope with, mental health workers are here to support you now and find the extra help that is right for you.
- The service is completely free and confidential, wherever you work, and offers advice and support that can help with a range of issues. The Hub is for everyone – including volunteers.
- The staff support line operates every day, 8am and 8pm and is staffed by trained listeners. Call free on 0808 196 3833.
- You can self-refer for one-to-one therapy. Referrals are actioned within one working day and a first appointment will be offered for within a week. This is our self-referral page <https://wystaffwellbeinghub.co.uk/support-for-me/self-referral>

Community Hubs

66. Community Hubs continue to be a Warm Space at all sites, offering warm drinks and activities.

November

Moor Allerton Community Hub and Library

67. On 3 November the hub held a Fostering Pop Up. A Fostering Advisor and Foster Carer Ambassador was on site offering advice and guidance.

68. On 30 November a local history project launched at Moor Allerton Hub. Matthew Bellwood is a storyteller who has been working with a local school in Moor Allerton,

charting the history of King Lane. Panels are currently being designed to display the project. These panels will be installed at Moor Allerton Hub.

69. A Long Covid Group attending every Tuesday between 2pm and 3pm.

70. BIPC Start Up workshops took place every Wednesday in October and November. Attendees to the event have access to free support to start or grow their own business.

71. Chess Club in partnership with Chess in Schools and Communities took place fortnightly on a Wednesday 3:30pm to 5pm. This fun and friendly club welcomed players of all ages and abilities. This was a free event with no booking required.

72. Weekly Storytime and Rhyme time was led by the Customer Service Assistants. The average attendance was 45.

73. Weekly Digi Drop Ins, Mondays at 1.30pm to 2.30pm. If residents need help to use a tablet, smart phone, or computer, or want to try something new, say hello or get tech savvy. Then they can come along with their device or use a library PC and talk to the friendly librarians who will help you get started. Learn how your device can help you improve your health, access library services to read eBooks and magazines online and even save you money. This is a free event, no booking required.

Wetherby One Stop Centre and Library

74. On 11 November 2022, Book Crossing, a free comics giveaway in partnership with Thought Bubble festival took place.

75. On 17 November 2022, the First Steps with Digital Course took place. The course ran over three weeks and allowed attendees to help build their digital skills and confidence.

76. On 25 November 2022 the one stop centre held a Fostering Pop Up. A Fostering Advisor and Foster Carer Ambassador was on site offering advice and guidance.

Boston Spa Library

77. On 2 and 16 November the Digital Drop In took place.

December

Moor Allerton Community Hub and Library

78. Attendees joined the Story and Rhyme time Festive Special, which took place on 13 December. The event included a visit from Santa and Christmas crafts for all ages.

79. On 22 December, the Lego Christmas Event, 'Twas the Build Before Christmas' took place. The event was festive themed to promote the upcoming launch of Lego Clubs across city in January and February 2023.

80. Also taking place on the same day was the Hearing Aid Clinic, which takes place on every Thursday of the month. This service is a drop in and is facilitated by Leeds Hearing and Sight Loss Service. This enables customers to have their hearing aids serviced and repaired free of charge.

81. A beginners Table Tennis Session with a qualified coach took place on 23 December. The free event was aimed at children aged between 5 and 16 years of age. Approximately 15 children attended.

82. The Long Covid Group attended every Tuesday between 2pm and 3pm.

83. Chess Club in partnership with Chess in Schools and Communities takes place fortnightly on a Wednesday from 3:30pm until 5pm. This fun and friendly club will be welcome to players of all ages and abilities. This is a free event with no booking required. The club has attendance of 20 adults and children.

84. Weekly Storytime and Rhyme time at Moor Allerton. Story and Rhyme time is led by the Customer Service Assistants. Average attendance is 45.

85. Weekly Digi Drop Ins took place Mondays at 1.30pm to 2.30pm.

Wetherby One Stop Centre and Library

86. Attendees joined the Story and Rhyme time Festive Special, which took place on 14 December. The event included a visit from Santa and Christmas crafts for all ages.

87. On 22 December the Lego coding event took place. Sphero Saves Christmas Festive themed coding event using Sphero Bolt robots and iPads, based around festive character-creation and coding a parcel delivery challenge. Attendee feedback – “Fantastic session, delivered in an incredibly engaging way”

88. Weekly Storytime and Rhyme time at Wetherby. Story and Rhyme time is led by the Customer Service Assistants. Average attendance is 8.

January

Moor Allerton Community Hub and Library

89. 11 January 2023 was the relaunch of hugely successful Chess Club. Held fortnightly and run in partnership with Chess in Schools and Communities. Around 20 children attended the club.

90. Manor Wood School class visit was held on 26 January.

91. Julie Barrow from the charity Angel and Stars hosted a pop up at Moor Allerton 27 on January. The charity supports families who have had a still birth or baby loss and adults who have been bereaved.

92. Weekly Digi Drop Ins carried on taking place on Mondays 1.30pm until. 2.30pm.

Wetherby One Stop Centre and Library

93. On 31 January a Librarian-led class visit to library, hosting Wetherby St James, proving an introduction to the library, offering reading for pleasure activities and promoting the library to children, teachers and parents.

Boston Spa Library

94. 21 January saw the introduction of the monthly Lego club at the library on the third Saturday of the month. A very encouraging start to the club with five families, seven children in total attending. This session was advertised via local schools who promoted through e-newsletters to families.

February

Moor Allerton Community Hub and Library

95. Asian Blind Association Leeds hosted a monthly drop-in service supporting BAME communities with sensory impairments. Starting Monday 20 February and every third Monday of the month after this date. ABA Leeds offer one to one advocacy support with letter writing, benefit support, housing support, food bank vouchers and information on work, education and leisure opportunities.

96. On 21 February saw the Community Grant Project Pop Up. Mark Lam the Neighbourhood Host of Alwoodley for the LEEDS 2023 Year of Culture hosted a pop up at Moor Allerton. Mark supported customers who needed help with completing an application form for a community grant linked to the LEEDS 2023 project.

97. On 23 February the Hearing Aid Clinic took place. The clinic takes place on the fourth Thursday of every month. This service is a drop in and is facilitated by Leeds Hearing and Sight Loss Service. This enables customers to have their hearing aids serviced and repaired free of charge.

98. 27 February the hub hosted a storytelling event run by the children's author Saviour Pirotta – Myths, Mummies and Magic.

99. Chess Club in partnership with Chess in Schools and Communities. Fortnightly on a Wednesday 3:30pm until 5pm. This fun and friendly club will be welcome to players of all ages and abilities. Free event, no booking required.

100. Weekly Digi drop ins, Mondays 1.30 – 2.30pm

101. Librarian-led class visits to library, hosting Brodetsky Primary School on 1 February, Allerton C of E, 7, 8 and 9 February and Manor Wood Primary School 8 February, providing an introduction to the library, offering reading for pleasure, activities and promoting the library to children, teachers and parents.

Wetherby One Stop Centre and Library

102. 14 February an outreach session at WISE Winter Warmers event, promoting library offer and offering digital support.

103. The Death Café: A 'one off' Death Café hosted at Wetherby Library by Leeds Bereavement Forum on Tuesday 28 February from 11am - 12pm This was not a 'bereavement' cafe but an initiative aimed at encouraging people to have conversations about end of life. The tag line being: 'Plan for tomorrow so you can live for today'... i.e make their wishes known regarding funerals, money, etc.

Boston Spa Library

104. 18 February the Lego Club: Superhero saves the day. Superhero workshops linking in with the Leeds Literature Festival and featuring the book series Marv by Alex Falase-Koya. The librarian team delivering the session as part of the monthly Lego Club.

Leeds Anti-Social Behaviour Team

Current Caseload

105. 11 active cases spread across Alwoodley and Wetherby wards.

Key Issues

106. The number of active cases has reduced from 16 down to 11, a reduction of 33% on the last reporting period. Annual seasonal trends dictate a reduction during this period. However, the has also been very proactive across the area working with Neighbourhood Policing Team colleagues. Hence the commendation nomination referred to last period following a citation from West Yorkshire Police. That officer will formally receive her commendation in a meeting with our Chief Officer next month.

107. Although cases have reduced, the service realises issues have not disappeared altogether and remain vigilant along with partners to respond to any developing issues across the area.

Employment and Skills

Universal Credit

108. The number of people who are claiming Universal Credit (UC) due to unemployment, as of October 2022, in the Outer North East Community Committee area is 1,442. Whilst the largest increase in claimants of UC was in June 2020 (135%), the number of claimants remains high and continues to increase. There is an increase of 57 claimants in October 2022 on the previous month.

109. The table below shows the number of people claiming Universal Credit (Not in Employment) in the Outer North East Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs							
	March 2020		June 2020		September 2022		October 2022	
	Number	Rate*	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	42,636	8.2%	42,762	8.4%	43,819	8.2%
Outer North East	653	1.9%	1,537	4.4%	1,385	4.0%	1,442	4.2%
Alwoodley	387	2.9%	806	6.1%	800	6.0%	830	6.2%
Harewood	95	0.9%	322	3.2%	201	2.0%	218	2.2%
Wetherby	171	1.5%	409	3.6%	384	3.4%	394	3.5%

*Rate shows the number of claimants not in employment as a percentage of the working age population

Employment and Skills Services

110. The table below shows the number of people supported by the Service from the Outer North East Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)	2021/22 (Apr – Sept)	2022/23 (Apr – Sept)
Outer North East	207	221	58	37	49	49
Alwoodley	142	159	36	18	34	39
Harewood	35	43	9	17	7	7
Wetherby	30	19	13	2	8	3

111. During April – September 2022

- 8,359 people accessed the Service, 221 of whom were residents from the Outer North East.
- Supported 1,462 people into work, 37 of whom were residents from the Outer North East. Customers were supported into work across all sectors with the largest numbers in, arts, entertainment and recreation, construction, health and care, ICT, digital and comms.
- Supported 2,149 people to improve their skills, 49 of whom were from the Outer North East.

112. Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops which provides tailored and comprehensive support into employment or education to **all** Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market. The Employment Hub Advisors are co-located within the Jobcentre Plus centres across the city.

113. All Jobshops are open, five days a week for face to face appointments which include the City Centre Community Hub.

114. The Service has several communication channels and social media accounts that promotes events, jobfairs, job vacancies, Apprenticeships, and courses. Please link to our accounts:

- Facebook: <https://www.facebook.com/eandsleeds>
- Twitter <https://twitter.com/eandsleeds>
- Instagram <https://www.instagram.com/eandsleeds>

115. Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships, and courses. To subscribe please visit:
<https://bit.ly/opportunitiesinleeds>

116. For further information on Employment and Skills services and the support available please visit: <https://employmentskillsleeds.co.uk>

117. The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning in collaboration with subcontracted partners. Courses were delivered through a range of models which include face to face, online and through distance learning, opening new opportunities for adults to learn and develop their confidence.
118. Between September – December 2022, in the Outer North East, one course has been delivered at one venue. 67 residents have started a course. In addition, there were 17 courses delivered on-line.
119. For the Academic Year 2022/23 in the 36 courses are also planned for online delivery, city-wide. In the Outer North East, one course, Hedge laying, is planned at one venue. 36 courses are also planned for online delivery.
120. A Celebration of Learning Festival took place on 16 February 2023 at the Carriageworks, for adult learners (and their children), to recognise everything they have been through during the last two years including personal achievements and home-schooling.
121. Developing You Health and Wellbeing, a pre-employability, work readiness, health and wellbeing programme which aims to help people to become happier, healthier and move closer towards employment.
122. For further information on courses available both online and face to face at community venues, please visit: <https://leedsadultlearning.co.uk>
123. Connecting Communities to Health and Care Careers focuses on narrowing inequalities taking the strengths and limitations of the Lincoln Green Employability Project, expanded to a one system approach across the sector adapting recruitment methods and building on the good practice models in the system. The programme aims to engage with, recruit and develop a diverse workforce from disadvantaged or underrepresented communities in Leeds to improve access to long term career opportunities, work experience, volunteering, education, and training in the sector. Since September 2022, 169 people have attended the assessment sessions. 41 have achieved a qualification, and 35 people have been supported into work. 38 people are being supported to improve functional skills to achieve the required level to move into employment within the sector. For further information and please visit: [Leeds Health and Care](#)
124. Between April – December 2022, Employment and Skills supported 287 new businesses including recruiting new staff, providing support for staff facing redundancy, developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.
125. And attended careers events and parents evenings and delivered Apprenticeship awareness sessions, engaging with 7,674 young people, 367 parents and carers and 282 teachers.

Delivered Events

Financial Inclusion Event

126. Financial Inclusion Event took place on 7 September 2022 on the Mobile Community Bus at Wykebeck Valley Primary School and at Lidl in Gipton. The event aimed to help local residents maximise their income and assist in managing their debts and utilities. Housing Leeds, Yorkshire Water, Credit Union, Employment and Skills and Jobshop staff were present and supported residents accessing the event.

Leeds Digital Careers Festival 2022 (LDCF22)

127. Leeds Digital Careers Festival took place week 12 to 16 September 2022, with support from Leeds based employers. Workshop sessions were delivered within the Priority Neighbourhoods at Community Hubs and Leeds City College, which connected people with live digital opportunities, information, and guidance, approx. 100 people attended. Presentations were also held at 12 schools across the city, to 1,269 young people from years 10, 11 and post 16. A careers event was held at Leeds First Direct Arena on Thursday 15 September 2022 with 51 digital employers and training providers participating, approximately 1,700 people attended.

Leeds Creative Skills Festival (LCSF)

128. A weeklong festival of activities took place from 14 to 18 November 2022 with a Creative Skills Showcase event held at the Leeds First Direct Arena on Thursday 17th November 2022. The event, sponsored by Channel 4, 4Skills and Leeds City College, aimed to inspire young people to consider a career in creative skills and provided a platform for industry experts to deliver presentations and take part in topical panel discussions. A total of 63 employers, training providers and SEND support participated at the event, 2,200 people attended. Artforms Leeds, Leeds 2023, Grand Futures Leeds and Leeds Cultural Education Partnership attended the event as Friends of the Festival.

Planned Events

Leeds Apprenticeship Recruitment Fair (LARF)

129. Leeds Apprenticeship Recruitment Fair took place on Monday 6 February 2023 to mark the start of National Apprenticeship Week, 97 employers and training providers have booked to exhibit. Publicity for the fair commenced in January 2023 and includes a mailing to parents of Leeds young people in years 10 - 13 and the NEET cohort. A series of sessions have been offered to secondary schools and colleges to help prepare students to get the most from the event. For further information and to book please visit: [Leeds Apprenticeship Recruitment Fair](#)

Reducing Re-Offending

130. In partnership with West Yorkshire Combined Authority an event is planned for Spring 2023 to support the children of current serving prisoners at HMP Wealstun and aims to raise employment and education aspiration levels of the children attending. A Construction event in January 2023) was held at HMP Leeds aiming to encourage employers to engage in recruiting prison leavers and to increase the number of prison leavers offered employment in the construction industry.

Community Engagement

131. Employment and Skills and Leeds City College have partnered to create a questionnaire, which will help to shape activities and information sessions to benefit the local communities, focusing on employment and skills. For further information please visit: [Community Activity Survey 2023](#)

SEND Next Choices,

132. Getting ready for adult life event will take place on Thursday 29 June 2023 at Leeds First Direct Arena. Young people who have special educational needs and disabilities will be able to attend with their teachers, parents and carers and find out about jobs, training, apprenticeships, college courses, voluntary work, leisure activities, finances, support agencies and benefits available in Leeds. For further information and to book please visit: [Getting Ready for Adult Life](#)

Corporate Considerations

Consultation and Engagement

133. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

134. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

135. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

136. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

137. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

138. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

139. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

140. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

141. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.



Report of the City Solicitor

Report to: Outer North East Community Committee - Alwoodley, Harewood, Wetherby

Report author: Toby Russell, Governance Officer, 0113 3786980

Date: Monday, 13th March 2023 For decision

Dates, Times and Venues of Community Committee Meetings 2023/2024

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2023/2024 municipal year.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee.
3. This report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice. The proposed schedule has been compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.
4. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule 4 Community Committee business meetings for 2023/24, in line with previous practice.

5. The proposed meeting schedule for 2023/24 is as follows:

- Monday, 3rd July 2023 at 5:30pm
- Monday, 18th September 2023 at 5:30pm
- Monday, 11th December 2023 at 5:30pm
- Thursday, 21st March 2024 at 5:30pm

Meeting Days, Times and Venues

6. Currently, the Committee meets on a Monday at 5:30pm and the proposed dates (above) reflect this pattern, however due to a venue clash for committee room 6&7, the March 2024 meeting is proposed on a Thursday.
7. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times which would maximise the accessibility of the meetings for the community.

Options

8. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above).

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. With this, Members are asked to agree the arrangements for 2023/24.

Recommendations

12. Members are requested to consider the options detailed within the report and to consider and agree the Committee's meeting schedule for the 2023/24 municipal year (as detailed above).

Background information

- Not applicable

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